

MICHIGAN DEPARTMENT OF AGRICULTURE  
 Producer Security Services Section - PO Box 30017 - Lansing MI 48909  
 Phone: 517-241-2865  
 FAX: 517-241-4217

### GRAIN DEALER DAILY POSITION REPORT FORM

(Confidential Information: Not Subject to Public Disclosure)  
 Form Must Include Transactions Conducted on the Last Business Day of Each Month  
 (In Accordance with Act No. 141, Public Acts of 1939, as amended)

Facility Name: _____								
Location(s) Included: _____								
Month Ending: (Month-Day-Year) _____							ADDITIONAL CROPS LISTED ON BACK PAGE	
		WHEAT Bu	CORN Bu	OATS Bu	BARLEY Bu	SOYBEANS Bu	NAVY BEANS Cwt	BLACK BEANS Cwt
1	Quantity in Inventory							
— 2	Open Storage - S/T or T/R Obligation (not on W/R or PLA)							
+ 3	Stored Out on W/R's							
— 4	W/R Obligation (include G/B)							
= 5	Subtotal							
+ 6	Quantity in Transit							
— 7	Any Other Grain Obligation							
= 8	Subtotal							
+ 9	PLA's from Other Dealers							
— 10	PLA Obligations							
= 11	Balance Position (per commodity)							
x 12	Market Price (current bid price)							
= 13	Market Value							
14	If the accumulated dollar value of commodities on Line 13 (FRONT AND BACK) is less than \$0, grain dealer must maintain sufficient cash or other short-term secured investments in an escrow account equal to 80% of the value (based on the daily bid price) of the deficiency, AND procure offsetting purchase commitment(s). An escrow agreement must be on file at MDA. A. Cash or short-term secured investments in separate escrow account: \$ _____ (Balance in Account) Hedged? <input type="checkbox"/> Yes - Amount: _____ <input type="checkbox"/> No <input type="checkbox"/> Not Applicable							
15	Total Amount of Loans Against Grain Inventory: \$ _____ Section 14 (7) of the Grain Dealers Act does not allow a grain dealer to borrow money or hold an outstanding loan balance secured by farm produce inventory in an amount greater than the net positive accumulated dollar value of farm produce, as reported on Line 13 of the Daily Position Report							
16	TEMPORARY FACILITY: (if applicable) Location: _____ Bushel Capacity _____							
17	As an authorized official, I attest that the foregoing information is true and correct.  <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>_____</span> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Signed</span> <span>Title</span> <span>Date</span> </div>							

(For Additional Crops See Reverse Side)

RETURN THIS COMPLETED FORM TO THE ABOVE ADDRESS DURING THE FIRST 10 DAYS OF EACH MONTH  
 (FOR ADDITIONAL SUPPLY OF THIS FORM OF INSTRUCTIONS, CONTACT MICHIGAN DEPARTMENT OF AGRICULTURE OR  
 go to: [www.michigan.gov/graindealers](http://www.michigan.gov/graindealers))

## GRAIN DEALER DAILY POSITION REPORT FORM Side 2

Facility Name:									
Location(s) Included:									
Month Ending: (Month-Day-Year)								Please specify other crops in space below	
		PINTO Cwt	LIGHT RED KIDNEY Cwt	CRANBERRY Cwt	DARK RED KIDNEY Cwt	GREAT NORTHERN Cwt	SMALL RED Cwt	ADZUKI Cwt	SPECIFY OTHER
1	Quantity in Inventory								
– 2	Open Storage - S/T or T/R Obligation (not on W/R or PLA)								
+ 3	Stored Out on W/R's								
– 4	W/R Obligation (include G/B)								
= 5	Subtotal								
+ 6	Quantity in Transit								
– 7	Any Other Grain Obligation								
= 8	Subtotal								
+ 9	PLA's from Other Dealers								
– 10	PLA Obligations								
= 11	Balance Position (per commodity)								
x 12	Market Price (current bid price)								
= 13	Market Value								

(FOR INSTRUCTIONS ON COMPLETING THIS FORM, CONTACT MICHIGAN  
DEPARTMENT OF AGRICULTURE OR go to: [www.michigan.gov/graindealers](http://www.michigan.gov/graindealers))

Instructions on following page

## INSTRUCTIONS FOR COMPLETING THE DAILY POSITION REPORTING FORM

**NOTE:** This form is not a substitute for your daily position report; it is for your convenience in reporting the information required by Section 15 of the Grain Dealers Act, Act No. 141, Public Acts of 1939, as amended. The information stated on this form should be taken directly from your daily position report.

**LICENSEE NAME:** Must be the same name shown on your grain dealer's license.

**LICENSED LOCATION(S):** indicate the address of the facility, base location if a grain trucker; or office address if dealer without a truck or facility. If you submit one report for multiple facility locations, list all addresses.

**MONTH ENDING:** If your fiscal month end is different than calendar month end, use the fiscal month and each month you report.

Report grain in bushels and report dry edible beans in hundredweights (cwt.). Do not use pack factors or consider adjustments for test weight.

Fill in each amount separately; only subtotal where indicated.

1.	<b>Quantity in Inventory</b>	Indicate total bushels physically in silos, bins, tanks, etc., whether or not in bulk quantities. (Do not include quantities such as fines, culls, splits, etc.)
2.	<b>Open Storage - Scale Ticket or Temporary Receipt Obligations</b>	Indicate total bushels currently on scale tickets or temporary receipts issued to producers or others. DO NOT include scale tickets or temporary receipts which have been applied to a warehouse receipt or PLA, or for which a payment has been made.
3.	<b>Stored Out on Warehouse Receipts</b>	Indicate total bushels owned by your company but which is physically stored at another dealer's facility. A warehouse receipt from that dealer must be in your possession to evidence the commodity is out-stored. (Do not include quantities on Price Late Agreements in this section.)
4.	<b>Warehouse Receipt Obligations (including G/B)</b>	Indicate total bushels currently on warehouse receipts you issued to producers or others.
5.	<b>Subtotal</b>	Calculate by adding amounts indicated on line 1 and 3; then subtract the amount indicated on lines 2 and 4. (Indicate the result of these calculations on line 5.)
6.	<b>Quantity in Transit</b>	Indicate total bushels not physically in inventory, which have been moved out but for which NO warehouse receipt, or PLA OR payments has been received.
7.	<b>Any Other Grain Obligations</b>	Indicate total bushels RECEIVED (and in inventory) for which an obligation to producers or others is owed but which does not fit into any other category on this reporting form.
8.	<b>Subtotal</b>	Calculate by adding amounts indicated on lines 5 and 6; then subtract the amount indicated on line 7; (Insert the result of these calculations on line 8.)
9.	<b>Price Later Agreements from Other Dealers</b>	Indicate total bushels that have been moved to another dealer's facility. A PLA from that dealer must be in your position.
10.	<b>Price Later Agreement Obligations</b>	Indicate total bushels currently on price late agreements you issued to producers or others
11.	<b>Balance Position</b>	Calculate by adding amounts indicated on lines 8 and 9, and then subtract the amount indicated on line 10. (Insert the result of these calculations on line 11.)
12.	<b>Market Price</b>	Current bid price on last business day at end of the month
13.	<b>Market Value</b>	Calculate by multiplying Line 11 (Balance Position) times Market Price (Line 12)
14.	<b>Escrow Account</b>	The escrow account must be kept separate from the operating account. Monies in escrow must be maintained until the accumulated deficiency is eliminated. An escrow agreement must be on file with the Michigan Department of Agriculture.
15.	<b>Loans Against Grain Inventory</b>	Indicate the total dollar amount owed to a lending institution or others for which you have pledged grain inventory as collateral.

**TEMPORARY FACILITY:** Report the address and bushel capacity if a facility is temporarily being used to hold farm produce owned or stored by you on property not owned by you. Do not report on this form any temporary facility you included on the application at time of licensing. If necessary, remit additional fee with this report. To determine if additional fee is required:

$$\begin{array}{rcl}
 & \text{Bushel Capacity of Temporary Facility} & \\
 + & \text{Bushel Capacity of Permanent Facility} & \\
 & \text{Total in Bushels} & = \\
 & & \$ \text{ fee required (from fee category)} \\
 & & - \text{ fee paid at time of licensing} \\
 & & \text{Additional Fee Required}
 \end{array}$$